

# NOVÝ DASHBOARD

# Ako vytvoriť digitálnu IIA?





# My University

# OLA

⊖ Outgoing Students ⊖ Incoming Students **1** Upload  $\sim$ 

 $\wedge$ 

 $\sim$ 

 $\sim$ 

 $\wedge$ 

Short Term

Applications

IIA
IIA List
New Digital IIA
Import IIA
Default IIA Data

Po prihlásení do systému EWP DASHBOARD si v bočnom paneli nájdeme sekciu IIA

Vyberieme si možnosť +New Digital IAA

# Inter-Institutional Agreements

Create a new IIA



# YOUR DETAILS

Your Institution Data				^
Name:	Presovska Univerzita v Pr	esove		
Country:	Slovakia			
SCHAC Code:	unipo.sk			
Erasmus Code:	SK PRESOV01			
Organizational Unit				
Faculty of Health Care				~
Contact Persons				^
Name		Email	Phone	
Petra Vaňová		erasmus@unipo.sk	Enter Phone	Ē
L				
V ďalšom k potrebné ce contact p	roku je ez + add person	!POZOR! ako email uved'te alias pre ÚZVV,	tel. číslo je nepovinným údajom + ADD CONTACT PERSO	ON
vypinit človeka k	meno († TTA	erasmus@unipo.sk		
vytvára			kliknutím na "next" prejdeme na ďalšiu	$\rightarrow$

# PARTNER DETAILS

Partner Institution Data			^
Institutional Country		Institutional City	
Choose country	~	Choose city	~
Institution *			
Choose institution			~
SCHAC Code *		Erasmus Code *	
Choose SCHAC Code	~	Choose Erasmus Code	~
Organizational Unit			
			~
Contact Persons			^
Name	Email	Phone	
		Enter Phone	
dalej si	udaje je potrebne vypinit	V	
o partnerovi	poraul. Krajina - mesto - Et	κοα	+ ADD CONTACT PERSON
	<u>KONTAKT už NIE je povinn</u>	<u>ým</u>	
	<u>údajom</u> , odporúča sa vyplnit	pri	
	uni kde máme veľa IIA!		

PARTNER DETAILS

# COOPERATION CONDITIONS

BACK

tlačidlom "+add new condition" si otvoríme okno, pre novú podmienku zmluvy

ak bude mať IIA 4 podmienky (2x STA + 2x SMS) je potrebné tento krok opakovať 4-krát

# **SKRATKY:**

- STA učiteľská mobilita
- STT zamestnanecká stáž
- SMS študentská mobilita
- SMP študentská stáž



#### CONDITIONS

You must add at least one Cooperation Condition to proceed

**OVERVIEW & SUBMIT** 



# Add a new Cooperation Condition

Fill in the following fields to add a new Cooperation Condition

# $\times$ je potrebné vyplniť všetky povinné polia!!! Ý ion and Interpreting $\mathbf{v}$ $\mathbf{v}$ ard.eu OK ak nie sú vyplnené všetky polia,

## Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

Sender SCHAC Code *		Receiver SCHAC Code *
zcu.cz	$\rightarrow$	unipo.sk
Sender Organizational Unit		Receiver Organizational Unit
	$\rightarrow$	F of Arts - Institute of Translati
Mobilities per Year *		
3		
Maximum number of people to be sent each academic year		
Start Academic Year *		End Academic Year *
2022/2023	~	2028/2029
<ul> <li>Sender (vysielajúca inštitúcia</li> <li>Sender/Receiver (prijímajúca i</li> <li>Receiver OU (fakulta/inštitút)</li> <li>počet mobilít za akademický ro</li> <li>začiatok a koniec platnosti II</li> </ul>	) .nštitúcia) k	Správa z webu ewp-dashboa Please fill all the required fields

systém Vás nepustí ďalej

Subject Area

**POVINNÝM údajom je** je možné pridať aj aj subject area/ viac ISCED kódov **ISCED** kód Subject Area ISCED F-Code \* **ISCED** Clarification English language and literature 0230 Y kód je možné si vybrať z rolovacieho zoznamu (možné hľadať aj cez názov

programu, napr. nursing, business atd'.)

pole ISCED clarification je

potrebné vypísať manuálne

# Mobility Type

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year. Mobility Type \* Duration (total months per year) \* Blended Mobility Option \* Study Cycle

Student Studies	~		15		EQF Level 6 - Bachelor's
Mobility Type *					EQF Level 7 - Master's [
Student Studies 🗸	🚽 tvp mobi	litv	POZOR!		
Student Studies	si vyher	iete	nočet mesiacov/d	ní ie	L
Student Traineeships	t vyber	ICCC		·./	
Staff Teachers	zo zozna	mu	potrebne vynasob	1τ	<u>ak 3 mobility :</u>
Staff Trainings	>		počtom mobilít		mobilitu) 15 m







+ ADD SUBJECT AREA

S	×			No	~
De	×	$\sim$			
			]		

<u>za AR, do políčka zapíšem (3x5 mesiacov na 1</u> <u>esiacov</u>

# Mobility Type

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year. Mobility Type \* Duration (total months per year) \* Study Cycle Blended Mobility Option \* EOF Level 6 - Bachelor's ... X 15 Student Studies Select... Ý  $\mathbf{v}$  $\sim$ arry out their mobility in a blended format, a EQF Level 5 - Associate Degree EQF Level 6 - Bachelor's Degree EQF Level 7 - Master's Degree candidates so that they can have the recommended EQF Level 8 - Doctorate Degree je potrebné vyplniť STUDY CYCLE/ stupeň + ADD LANGUAGE

\*By choosing 'Yes' in the Blended Mobility Option, the partners confirm that they are willing combination of a short-term physical mobility with a virtual component.

# Recommended Language Skills

The sending institution, following agreement with the receiving institution, is responsible f language skills at the start of the study or teaching period (Student Mobility for Studies - I

štúdia je potrebné vybrať zo zoznamu

aj pole pre Blended Mobility (online+fyzická mobilita)

v prípade STA a STT mobilít stačí vyplniť iba počet dní (taktiež potrebné vynásobiť počtom mobilít)

### Mobility Type



Duration (total days per year) \*

ak 3 mobility za AR a 5 dní na 1 mobilitu

## Recommended Language Skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommende language skills at the start of the study or teaching period (Student Mobility for Studies - Minimum recommended level: B1):

# jazyková úroveň a konkrétny jazyk je <u>odporúčaný</u> údaj

POZOR! najmä pri jazykovo orientovaných ŠP kde sú určité jazykové kompetencie potrebné pre štúdium alebo stáž (B2 až C1 level)

#### Recommended Language Skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period (Student Mobility for Studies - Minimum recommended level: B1):

Language of Instruction *	Language of Instruction Level	ISCED F-Code	ISCED Clarification
English 🗸	Select a Language Level 🗸 🗸	Select ISCED Code 🗸	Enter text
	A1: Breakthrough or beginner		
	A2: Waystage or elementary		+ ADD LANGUAGE
	B1: Threshold or intermediate		
ending Contact Persons	B2: Vantage or upper		
Please fill the information of the Sending C	C1: Effective operational proficiency or advanced C2: Mastery or proficiency		+ ADD SENDING CONTACT PERSON



#### Sending Contact Persons

Please fill the information of the Sending Contact Persons

## **Receiving Contact Persons**

Please fill the information of the Receiving Contact Persons

## Other Information

Please fill any other information regarding the terms of the Agreement (5000 characters maximum) Other Information

Enter Other Info..

# d'alšie údaje sú nepovinné, ide o:

- contact person (sender/receiver)
- other info

podmienku uložíte cez "add this condition"

+ ADD SENDING CONTACT PERSON

## + ADD RECEIVING CONTACT PERSON





PARTNER DETAILS

## COOPERATION CONDITIONS

Staff Teacher:  $zcu.cz \rightarrow unipo.sk / Study Fields: 0230$ 

Staff Teacher: unipo.sk  $\rightarrow$  zcu.cz / Study Fields: 0230

Student Study: zcu.cz → unipo.sk / Study Fields: 0230

Student Study: unipo.sk  $\rightarrow$  zcu.cz / Study Fields: 0230

BACK

po kontrole jednotlivých podmienok, sa cez "next" dostaneme na poslednú stranu IIA - zaslanie partnerovi

# po pridaní všetkých podmienok, ich uvidíte v zozname



#### HEIs

SENDER

zcu.cz

#### RECEIVER

unipo.sk F of Arts - Institute of Translation and Interpreting

# otvorená 1 podmienka s údajmi, kt. sme vyplnili v predchádzajúcich krokoch

#### Condition Details

MOBILITY TYPE	DURATION	ACADEMIC YEARS	
Staff Teachers	15 days per year	2022/2029	
OTHER INFO			
Language Requirements			
LANGUAGE	STUDY FIELD	CLARIFICATION	
en, C1			
Study Fields		V	′ <b>p</b>
STUDY FIELD	CLARIFICATION	m	ΟŽ
0230	English language and literature		

SPOTS

3

ravom dolnom rohu, je né podmienku editovať





# **OVERVIEW & SUBMIT**

#### Static information applicable to all Inter-Institutional Agreements

\*The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

#### Grading systems of the institutions

It is recommended that receiving institutions provide a link to the statistical distribution of grades or makes the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

I confirm, also on behalf of my HEI, that I have all the authorisations, including the consent of the relevant natural persons, necessary to upload the personal data and information I am providing, pursuant to the Dashboard Terms & Conditions and Privacy Policy.

SAVE AS DRAFT

pred zaslaním IIA je potrebné zaškrtnúť súhlas, inak nebude možné IIA zaslať partnerovi

SAVE AS DRAFT







#### IIA sa Vám zobrazí na začiatku zoznamu ako posledná vytvorená zmluva

 $\sim$ 

PARTNER ID PARTNER LAST EDI zcu.cz 1 Mar 2023 Zapadoceska Univerzita v Plzni cut.ac.cy 1 Mar 2023 SKPRESOV01-1629710635973 Technologiko Panepistimio Kyprou hs-hannover.de 4879156 28 Feb 202 Hochschule Hannover aps.edu.pl F5C0334F29321A5DE053CA01A8C083AC 28 Feb 202 Akademia Pedagogiki Specjalnej im. Marii Grzegorzewskiej uab.ro 4541461 27 Feb 202 Universitatea 1 Decembrie 1918

Pri problémoch prosím, kontaktujte Útvar pre zahraničie a vonkajšie vzťahy PU na erasmus@unipo.sk alebo petra.vanova@unipo.sk

